



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND, PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII
851 WRIGHT AVENUE, WHEELER ARMY AIRFIELD
SCHOFIELD BARRACKS, HAWAII 96857-5000

JUL 31 2012

IMPC-HAW-ZA

MEMORANDUM FOR All Military Personnel and Department of the Army (DA) Civilian Employees within US Army Garrison, Hawaii (USAG-HI) Installations

SUBJECT: Policy Memorandum USAG-HI-27, Ammunition Operations Deficiency Report (AODR) Policy

1. References:

- a. AR 190-11, Physical Security of Arms, Ammunition, and Explosives, 15 Nov 10.
- b. DA PAM 385-64, Ammunition and Explosives Safety Standards, 15 Dec 99.
- c. DA PAM 710-2-1, Using Unit Supply System (Manual Procedures), 31 Dec 97.
- d. IMCOM Regulation 5-13, Installation Ammunition Support, 7 Feb 08.
- e. USAG-HI Supplement 1 to IMCOM 5-13, Installation Ammunition Support, 12 Jan 10.

2. Applicability. This policy applies to all Soldiers, Civilians, contractors, and units supported by USAG-HI Ammunition Supply Points (ASPs).

3. The Unit Commander's delegated ammunition manager/certifier receiving and signing for ammunition on the DA Form 3151-R (Ammunition Stores Slip) and the DA Form 581 (Request for Issue/Turn-in of Ammunition) is ultimately responsible for the ammunition including: accountability of the live ammunition and expended brass and residue; enforcement of safety policies and regulations for handling and storing ammunition; and adherence to all Ammunition Information Notices and any other applicable policies regarding use of ammunition.

4. The Installation Quality Assurance Specialist Ammunition Surveillance (QASAS) personnel will inspect units at the ASP prior to, during, and after issue of ammunition. They will also inspect units prior to and during turn-in of ammunition, and will conduct random inspections at the range, Training Ammunition Vehicle Holding Area (TAVHA), Ammunition Holding Area, Unit Arms Room, and any other locations where ammunition is stored.

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5. AODR Policy.

a. Ammunition managers who are found to be in violation of the policies and procedures for handling, storing, and use of ammunition will be cited by QASAS with an AODR.

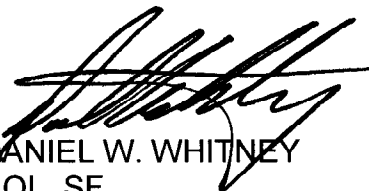
b. The AODR will be categorized as significant or critical. An AODR violation will be categorized as critical when the violation causes a major safety hazard to the unit ammunition handlers, BAE contractors and/or Army civilians. All other violations will be categorized as significant.

c. An ammunition manager who receives three significant AODRs within a one-year period will lose access to the Ammunition Supply Point and will have their Ammunition Handlers Card suspended. An ammunition manager who receives one critical AODR will lose access to the Ammunition Supply Point and will have their Ammunition Handlers Card suspended.

d. Once an Ammunition Handlers Card has been suspended, the unit commander must request an Exception to Policy to the USAG-HI Commander for the suspended individual to regain access to the ASP. If approved, the individual must be re-certified through the Installation Ammunition Handler's Course.

6. This policy supersedes the previous policy memorandum, SAB, dated 26 Oct 10 and remains in effect until cancelled or superseded in writing.

7. The Point of Contact for this policy memorandum is the QASAS Branch Chief at 655-9020.



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Commanding

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